NOVABASE - Sociedade Gestora de Participações Sociais, S.A. ("Novabase" or the "Company")

Public Company
Registered Office: Avenida D. João II, nº34, Parque das Nações, Lisboa
Share Capital: 54,638,425.56 Euros
Registered with Lisbon Commercial Registry Office and
Corporate number 502 280 182

INSTRUCTIONS FOR VOTING BY ELECTRONIC CORRESPONDENCE

Validation of voting by electronic correspondence will depend on compliance with the rules regarding the right to participate and vote in the Company's General Meeting, foreseen in the law and Novabase's articles of association and contained in the relevant Notice of convening of the General Meeting. It is also hereby noted that the Company's Annual Meeting of 2020 will occur exclusive by electronic means, considering, amongst others, the current pandemic context as well as Novabase's protection duties before its shareholders.

Only Shareholders in respect of whom the Chairman of the board of the General Meeting has received, until 11:59 p.m. (GMT) on 5 May 2020, from the financial intermediary(ies) with whom individual securities account(s) is(are) open, the information concerning the number of shares registered in the name of the Shareholder, with reference to the record date, may vote by electronic correspondence . The e-mail address ag2020@novabase.pt that shall be used for this purpose, as well as the relevant form, are available, as from the publication of the Notice of convening of the General Meeting, at Novabase's institutional website (www.novabase.pt).

Additionally, for the purposes of exercising their respective voting right by electronic correspondence, Shareholders should indicate their intention of voting by electronic correspondence, by means of a communication prepared in accordance with the model attached to this document and also made available at Novabase's institutional website (www.novabase.pt), addressed to the Chairman of the Board of the General Meeting, exclusively to the electronic address **ag2020@novabase.pt**, which shall be sent **until 11:59 p.m. (GMT) of 4 May 2020**.

On said communication, the Shareholders shall indicate the e-mail address to which the instructions for participation in the General Meeting should be sent, as well as the authentication data for access to the platform through which the General Meeting will be held.

The communication of the intention of voting by electronic correspondence aforementioned must be accompanied by a legible copy of the Shareholder identification document, Citizen card or national identification card. In the case of a Shareholder who is a collective entity, the communication should be signed by the person representing such entity, and the signature in that capacity must be certified or, alternatively, accompanied by the identification document of the representative(s) and a legible copy of a document proving that capacity (a code to access the online permanent certificate of the legal entity with registered office in Portugal that they represent may also be sent).

Instructions for filling the voting form

To exercise the right to vote by electronic correspondence, Shareholders may use the form available on this site and herein attached.

Voting intentions should be unequivocally expressed in relation to each item of the agenda. In the form made available you will find a field for inclusion of your voting intention in respect of each item on the agenda of the General Meeting of 12 May 2020 (as per Notice of convening duly published in Novabase's institutional website, in the website of the Portuguese Securities Commission and in the website of the publications of the Portuguese Ministry of Justice).

The declarations of vote should be accompanied by legible copy of the shareholder's Identity Card, Citizen Card or national identification card; in cases where the shareholder is a collective entity, the declaration of vote should be signed by the person representing such entity and the signature certified or, alternatively, accompanied by the identification document of the representative(s) and a legible copy of a document proving that capacity (a code to access the online permanent certificate of the legal entity with registered office in Portugal that they represent may also be sent).

Declarations of vote, together with the aforementioned elements, shall be addressed to the Chairman of the General Meeting Board, exclusively to the e-mail address ag2020@novabase.pt, **until 1:00 pm (GMT) of 11 May 2020**.

SHAREHOLDERS GENERAL MEETING OF
NOVABASE – Sociedade Gestora de Participações Sociais, S.A.
Public Company

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12 May 2020

VOTING FORM

VOTING BY ELECTRONIC CORRESPONDENCE[1]

Name:

VAT:

Number of Shares:

Number of Votes:

ITEM___ OF THE AGENDA

In favour	Against	Abstention

TOTAL SHARES:

TOTAL VOTES:

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[1] To be sent to the Chairman of the Board of the General Meeting of Novabase – Sociedade Gestora de Participações Sociais, S.A. until 13:00 p.m. (GMT) of 11 May 2020, to the e-mail address ag2020@novabase.pt.

SHAREHOLDERS GENERAL MEETING OF
NOVABASE – Sociedade Gestora de Participações Sociais, S.A.
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12 May 2020

REPRESENTATION VOTING FORM
VOTING BY ELECTRONIC CORRESPONDENCE[1]

Name:

Represented by:

VAT:

Number of Shares:

Number of Votes:

ITEM ___ OF THE AGENDA

In Favour	Against	Abstention

TOTAL SHARES:

TOTAL VOTES:

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[1] To be sent to the Chairman of the Board of the General Meeting of Novabase – Sociedade Gestora de Participações Sociais, S.A. until 13:00 p.m. (GMT) of 11 May 2020, to the e-mail address ag2020@novabase.pt.