



NOVABASE - Sociedade Gestora de Participações Sociais, S.A.

Public Company

Registered Office: Avenida D. João II, nº34, Parque das Nações, Lisboa

Share Capital: 15,700,697.00 Euros

Registered with Lisbon Commercial Registry Office and
Corporate number 502280182

INSTRUCTIONS FOR VOTING BY POST

Validation of voting by post will depend on observance of the rules regarding the right to participate and vote in the General Meeting, which are in accordance with the law and Novabase statutes and were included in the relevant Notice of convocation the General Meeting.

Only Shareholders in respect of whom the Chairman of the board of the General Meeting has received, until 11:59 p.m. (GMT) on 26 April 2016, from the financial intermediary(ies) with whom individual securities account(s) is(are) open, the information concerning the number of shares registered in the name of the Shareholder, with reference to the record date, may take part in the General Meeting, and discuss and vote matters therein. The electronic address ag2016@novabase.pt may be used for this purpose, as well as the financial intermediary declaration form that is available, as from the publication of the Notice of convocation of the General Meeting, at Novabase's registered office and institutional website (www.novabase.pt).

If you intend to exercise your right to vote by post, you may use the model available on this site.

Instructions for filling the model

Voting intentions should be unequivocal for each item on the agenda. There will be fields in the model available for inclusion of voting intentions in respect of each item on the agenda of the General Meeting of 3 May of 2016 (see Notice of convocation).

Declarations of vote should be accompanied by legible photocopy of the shareholder's Identity Card; in cases where the shareholder is a collective entity, the declaration of vote should be signed by the person representing such entity, and the signature in such capacity must be certified by a notary.

Declarations of vote, together with the aforementioned elements, should be inserted in a closed envelope and addressed to the Chairman of the General Meeting Board, delivered in hand at the company's registered office, at Avenida D. João II, nº 34, Parque das Nações, Lisbon, or received at this same address through registered post by the third working day before the date of the General Meeting.